



Training Contract Brochure
(for Training Contracts commencing September 2023)



Dorsey and its training contract

Who are we?

Dorsey & Whitney LLP was established in 1912 in Minneapolis, Minnesota, at the request of a client that is still a valued client today. We believe the longevity of our client relationships is something that distinguishes us and that speaks to the competitive edge we deliver to our clients. Today, Dorsey lawyers practice in locations in the United States, Canada, Europe and the Asia-Pacific region and serve clients all around the world.

The London office is Dorsey's European hub and provides a full-service practice to clients. Its lawyers are consistently ranked by Chambers UK and the Legal 500. The London office is a fairly small office, comprising around 30 lawyers, and prides itself on its collegiate and friendly but hardworking environment.



Our training contract

Dorsey takes on two trainee solicitors every September. We look for trainees who can really add value to our team, which goes beyond billable hours. Our ideal candidates are academically excellent, proactive, team players, friendly, hard working and capable of developing long-lasting and fruitful client relationships.

Each trainee will complete four six-month seats in the following practice areas: mergers & acquisitions, capital markets & banking, commercial litigation and real estate & intellectual property.

Trainee solicitors' salaries are standard for, and increase in line with, the London market.

You can find more information regarding Dorsey's training contract online on Chambers Student's "True Picture" and Lex100.

A day in the life of a Dorsey trainee

Trainee profile

Name: Jane Last

About the trainee: Jane is currently in her third seat at Dorsey. Jane studied Law at the University of Exeter before going on to complete a Masters of Law at the University of Cambridge. Jane completed her accelerated Legal Practice Course at the University of Law, Moorgate before joining Dorsey in January 2021.

A typical day

Seat at time of writing: Litigation

09:00am: I start my day by reviewing and filing my emails over my morning coffee. Over the next two days we will be attending a final application hearing, so I look carefully for any correspondence from my litigation colleagues to assist with the electronic bundle updates.

09:30am: Although the hearing is the primary matter I am working on at present, I am also assisting my supervisor and litigation colleagues with the disclosure process for another. As this is the first matter in which my supervisor has provided disclosure under the new disclosure pilot scheme, I have been asked to research and draft a note outlining the new requirements. I have already made a good start on the note, so spend some time reviewing its contents against the relevant Civil Procedure Rules to ensure all the information is correct.

10:15am: I've heard from my litigation supervisor that getting to attend court is a relatively rare occurrence, and that this is the first in-person hearing they have attended since early 2020, so I am particularly excited to attend today's hearing. In-person participants arrive at the court room in advance of the 10:30am start time, with others dialling in virtually to attend the hearing remotely. It has become common for hearings to be held in a "hybrid" (in-person and remote) fashion. I follow our barrister's submissions closely, referring to an electronic bundle and real-time transcription service for reference.

01:00pm: The final hearing has paused for lunch. I and other members of the Dorsey litigation team head to Counsel's chambers for a short lunch and strategising session, before returning to court.

02:00pm: I continue to attend the hearing. When points are raised in submissions that may be strategically relevant, I note them down to raise with my supervisor after the hearing.

04:30pm: The hearing is over for the day. I discuss with my supervisor how the hearing has gone, and the plan for the next day.

05:00pm: I finalise the disclosure pilot scheme research I reviewed earlier today and draft an email with my research note to my supervisor.

05:15pm: I begin my next task of reviewing some disclosure document lists to ensure that only the correct documents have been included in advance of the forthcoming disclosure deadline. It is a task that will take some time, and requires careful attention to detail.

07:20pm: I decide that 07:20pm is a good time to make another coffee. Sufficiently re-caffeinated, I then draft an email to my colleague detailing the disclosure document lists I have reviewed and any points to action.

07:40pm: I have a quick chat with my colleague to discuss the disclosure tasks I have carried out and our action points for the next day for both the disclosure matter and the hearing.

07:45pm: I check in with my supervisor to see whether there are any additional actions that need to be taken today. After he confirms that there are none to be done this evening, I review and update my to-do-list for the next day and log off.

Training contract applications

Application process

1 June 2022

Application window opens.

31 July 2022

Deadline for training contract applications.

Applications are made by way of CV and covering letter addressed to our training principal, Stewart Worthy (Worthy.Stewart@dorsey.com).

Covering letters should set out why you are interested in a career as a solicitor and why you are interested in pursuing that career at Dorsey in particular. We would also be interested in examples of your non-academic achievements or activities. Please try to keep covering letters to no more than one page.

August 2022

First round interviews.

**August/September
2022**

Second round interviews including a written assessment and presentation.

Contact information

For further information about our training contracts, please visit our website at <https://www.dorsey.com/careers/trainees>.

You can also find more information regarding Dorsey's training contract online on Chambers Student's "True Picture" and Lex100.

Other details

Dorsey & Whitney (Europe) LLP

199 Bishopsgate

London EC2M 3UT

Phone: +44 (0)20 7031 3700

Fax: +44 (0)20 7031 3799

Dorsey & Whitney (Europe) LLP, with offices in London, is a New York registered limited liability partnership authorised and regulated by the Solicitors Regulatory Authority (SRA Number 554640).

Dorsey & Whitney LLP, a Minnesota limited liability partnership, which has offices in the USA, Canada and Asia, is affiliated with Dorsey & Whitney (Europe) LLP.